

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
December 15, 2014**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, December 15, 2014 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Henderson, O'Connell (by phone), Yellow Boy and Carlson.

ADOPT AGENDA:

The agenda was adopted on a motion by Yellow Boy, second by Carlson and carried.

MINUTES:

Moved by Yellow Boy, second by Henderson and carried, to approve the minutes from the December 1, 2014 regular meeting. Moved by Cox, second by Carlson and carried (Yellow Boy and Cerney abstained), to approve the minutes from the December 5, 2014 special meeting.

OLD BUSINESS:

2014 SUPPLEMENTAL ORDINANCE - Moved by Yellow Boy, second by Cox and carried, to approve the 2nd reading of Ordinance No. 936, supplemental appropriation ordinance for 2014.

NEW BUSINESS:

INSURANCE QUOTE – Two quotes were received for the 2015 City insurance policy. Key Insurance quoted \$74,824 and Dacotah Insurance submitted a quote of \$63,698. The finance committee went over the policies in depth with the agents and recommended the Council accept the quote from Key Insurance. The two coverages were not similar. The committee felt that the Key Insurance's quote was more comprehensive and better meet the City's needs. Moved by Cerney, second by Henderson and carried, to approve the insurance quote from Key Insurance in the amount of \$74,824.

TEMPORARY LIQUOR LICENSE – Moved by Cerney, second by Cox and carried, to approve setting a public hearing date for January 6, 2015 to consider an application for a temporary liquor license for Friends of Scherr Howe on February 7, 2015.

PAY REQUEST - Moved by Cox, second by Henderson and carried, to approve pay request no. 5A-C to Maguire Iron, Inc., in the amount of \$260,163.17 for the water tower project.

NECOG AGREEMENT - Moved by Carlson, second by Cox, and carried, to approve the Joint Cooperative Agreement with Northeast Council of Governments (NECOG) for 2015.

CAPITAL OUTLAY TRANSFERS - Moved by Henderson, second by Cerney and carried, to approve the following capital outlay transfers which were in the 2014 Appropriations Ordinance: Pool - \$100,000; Fire Equipment - \$15,000; Trails - \$8,000; E911 Center – \$5,000; and Street Equipment - \$40,000.

OPERATING FUND TRANSFERS - Moved by Cerney, second by Cox and carried, to approve the following operating fund transfers which were included in the 2014 Appropriations Ordinance: \$60,000 from the General Fund to the Storm Sewer Debt Fund; \$20,000 from the General Fund to the Cemetery Fund; \$53,000 from the General Fund to the Airport Fund; and \$31,750 from the General Fund to the Airport Hangar Project fund.

ADVERTISING FOR PARKS AND SPRAYING CONTRACT – The Mayor requested this item be tabled until the next meeting for further review. Moved by Henderson, second by Carlson and carried, to table advertising for parks and spraying contract until the next meeting.

JOB DESCRIPTIONS – Goldsmith stated that she has went through and reviewed/updated the following job descriptions: airport manager, auditorium manager, finance officer, deputy finance officer, assistant finance officer, library director, deputy library director, library assistant – technological services, library assistant – youth services,

library student assistant & library substitute, library custodian, chief of police, assistant chief of police/captain, police sergeant, police officer, dispatcher/E911 operator, properties manager, street superintendent, assistant street superintendent, and street maintenance worker. Goldsmith reported that the properties manager is a newly created position. Moved by Carlson, second by Cox and carried, to approve the previously listed job descriptions.

SCHERR HOWE USAGE POLICY MANUAL – The Mayor requested this agenda item be tabled for further review. Moved by Yellow Boy, second by Cerney and carried, to table Scherr Howe usage policy manual until the next meeting.

DISCUSSION AND INFORMATION ITEMS:

- **Financial Report** – Beck presented the Council a financial report
- **Albers Building** – Cain reported that the agreement with Albers in regards to their property has been signed by them. The agreement now goes before a judge to approve.

PAYMENT OF BILLS:

Moved by Cox, second by Henderson and carried, to approve the following bills for payment:

A&B Business, supplies-131.07 ;Aflac, insurance-868.26 ;AT&T, utilities-143.35 ;Business Forms & Accting, supplies-85.00 ;Cam Wal, street lights-301.53 ;Cardmember Services, supplies-284.68 ;Central Diesel, repairs-1,060.33 ;Chamber of Commerce, 3B-16,780.63 ;Chamber of Commerce, conference-300.00 ;Christine Goldsmith, travel-96.20 ;Cummins Central Power, maintenance-1,150.04 ;Dakota Supply Group, water meters-4,047.06 ;Dish TV, other services-36.00 ;Don Blankartz, travel-87.00 ;Duane Martin, other services-50.00 ;Environmental Toxicity Control, water samples-526.35 ;Ethanol Products, chemical-1,194.20 ;Family Dollar, supplies-34.25 ;Fleet Services, gasoline-1,144.75 ;Frank Miller, repairs-68.00 ;Gienger Sales, supplies-100.00 ;Grand Central, snow removal/supplies-82.31 ;Grand Central, vehicle maintenance-19.25 ;Great Western Bank, payroll taxes-12,331.32 ;GTC Auto Parts, supplies-1,544.64 ;Helms & Assoc., prof services-3,253.50 ;High Point Networks, computer-934.00 ;Homestead Building Supplies, supplies-101.14 ;Jensen Rock & Sand, cold mix/supplies-1,112.89 ;Justin Dame, travel-87.00 ;K&K Auto Parts, vehicle maintenance-65.00 ;Komline Sanderson, supplies-154.56 ;Language Line Services, prof services-90.00 ;Larry Wimmer, other services-75.00 ;Larry's Lock & Key, repairs-625.00 ;Liz Rische, other services-75.00 ;Lou Novich, other services-50.00 ;Maguire Iron, prof services-260,163.17 ;Marco, Inc., supplies-298.26 ;MDU, utilities-13,653.68 ;Merkels Foods, supplies-58.17 ;Mobridge Ace, supplies-314.88 ;Mobridge Gas Co., LP gas-1,381.95 ;Mobridge Rotary, dues-140.00 ;Mobridge Tribune, publishing-417.52 ;MVTL Laboratories, water samples-129.00 ;Neve's Uniforms, uniforms-196.46 ;Oahe Vet, prof services-70.00 ;Office Depot, supplies-62.34 ;Payless Foods, supplies-39.97 ;Plunketts Pest Control, prof services-55.16 ;Recovery Resources, garnishment-63.96 ;Rodenburg Law Firm, garnishment-150.00 ;Ron's Repair, repairs-25.00 ;Runnings Supply, supplies-1,739.32 ;SD Attorney General, PBT fees-2,219.00 ;SD DENR, prof services-48.00 ;SD One Call, prof services-15.75 ;SD Retirement, retirement-11,380.16 ;SDRS Supplemental Retirement, retirement-50.00 ;Share Corp, supplies-193.36 ;Tina Bradley, refund-21.00 ;US Post Office, postage-524.18 ;Valley Telecommunications, utilities-868.16 ;Vanguard Industries East, uniforms-15.55 ;Voyager Fleet, gasoline/diesel-872.43 ;Walworth County Landfill, prof services-22.55 ;Walworth County Register of Deeds, other-60.00 ;Walworth County Treasurer, prof services-14.00 ;West River Telecommunications, phones-3,750.07 ;William Pollock, travel-89.00.

Salaries: Administration-2335.45; City Administrator-1980.77; Police Department-25899.86; Street Department-4302.27; Library-2255.16; Auditorium-1112.00; 24/7-186.72; Water Department-5680.52; Sewer Department-4765.90; and Airport – 1224.00.

There being no further business to come before the council, the meeting adjourned at 5:45 PM on a motion by Carlson, second by Henderson and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Jamie Dietterle, Mayor