

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
September 17, 2012**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, September 17, 2012 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Steve Gasser and City Attorney Rick Cain and the following council persons were present: Cerney, Henderson, O’Connell, Yellow Boy and Carlson. Cox was absent.

ADOPT AGENDA:

The agenda was adopted on a motion by Yellow Boy, second by Henderson and carried.

MINUTES:

On a motion by O’Connell, second by Carlson and carried to approve the minutes from the September 4, 2012 regular meeting.

DEPARTMENT HEAD REPORTS:

- Zoning
 - **BUILDING PERMITS** – The following building permits were approved by the Zoning Officer & approved by Council on a motion by Carlson, second by O’Connell and carried: Richard Gross, 515 12th St W, reside with fiber cement; Glen Valley, 914 1st Ave W, put tin roof over existing; Ione Allerdings, 717 9th St W, replacing picture window with bay window; Joe Stout, 809 6th St E, place 28x60 ’12 manufactured home on 2 lots; Kelly Armfield, 910 9th St W, replace siding; Donna Hamre, 413 2nd Ave W, 48x60 privacy fence; Jay Davis, 510 4th Ave W, steel roof vinyl siding & new windows.
- Police Chief Justin Jungwirth
 - Chief Jungwirth gave the council a code enforcement report.
 - **NEW HIRE** – Moved by Carlson, second by Yellow Boy and carried to approve hiring Teresa Romans for a part time 24/7 administrator at \$11.00 per hour effective September 11, 2012.
- Brad Milliken, Water/Sewer Superintendent
 - **INSULATING FIRE HALL** – Moved by O’Connell, second by Yellow Boy and carried, to approve a insulating the fire hall ceiling not to exceed the budgeted amount of \$10,000.
 - **WATER/SEWER APPLICATION** – Moved by Yellow Boy, second by Henderson and carried, to approve the following sewer application: Scott Hamre, 815 1st Ave E, 4” PVC sewer.
 - Milliken also gave an update on the fire hydrant project and thanked the council and county for allowing the fire department to hold a burn training over the weekend.

UNFINISHED BUSINESS:

2013 APPROPRIATIONS ORDINANCE –Moved by O’Connell, second by Carlson and carried, to approve the 2nd reading of Ordinance No. 915, 2013 Appropriations Ordinance.

ORDINANCE NO. 915

AN ORDINANCE ENTITLED:

2013 APPROPRIATION ORDINANCE OF THE REVISED ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA 1998 ORDINANCE IN REVISION NO. 746

Be it ordained by the City of Mobridge, South Dakota that the following sums are appropriated to meet the obligations of the municipality for 2013.

| General Fund | Liquor, Lodging Dining Sales Tax | Storm Sewer Fund | 24/7 Sobriety Fund | Storm Sewer Project Debt Service | Storm Sewer Project Fund | Total |
|-----------------|--|------------------------|--------------------------|--|-----------------------------------|-------|
| | | | | | | |

Governmental Funds

| | | | | | | | | | |
|------------------------------------|-----------------------------------|---------|---------|---|-------|---------|---------|---|-----------|
| 410 General Government | | | | | | | | | |
| 411.1 | Board, Council or Commission | 26,383 | | | | | | | 26,383 |
| 411.5 | Contingency | 20,000 | | | | | | | 20,000 |
| 412.1 | Mayor | 7,982 | | | | | | | 7,982 |
| 412.2 | City Manager | 77,035 | | | | | | | 77,035 |
| 413 | Elections | 2,210 | | | | | | | 2,210 |
| 414.2 | Auditor/Clerk Finance Officer | 120,872 | | | | | | | 120,872 |
| 419.11 | Advertising | 42,000 | | | | | | | 42,000 |
| 419.2 | General Government Buildings | 21,700 | | | | | | | 21,700 |
| 419.8 | Old City Hall | 7,000 | | | | | | | 7,000 |
| Total General Government | | 325,182 | 0 | 0 | 0 | 0 | 0 | 0 | 325,182 |
| 420 Public Safety | | | | | | | | | |
| 421 | Police | 812,275 | | | 8,965 | | | | 821,240 |
| 422 | Fire | 63,059 | | | | | | | 63,059 |
| 429 | Other Protection | 600 | | | | | | | 600 |
| Total Public Safety | | 875,934 | 0 | 0 | 8,965 | 0 | 0 | 0 | 884,899 |
| 430 Public Works | | | | | | | | | |
| 431 | Highways and Streets | 568,998 | | | | | | | 568,998 |
| 431.1 | Entrance Signs | 100 | | | | | | | 100 |
| 431.51 | Storm Sewer Project | | | | | 796,000 | | | 796,000 |
| 432.3 | Solid Waste Collection | 202,600 | | | | | | | 202,600 |
| 435 | Airport | 213,421 | | | | | | | 213,421 |
| Total Public Works | | 985,119 | 0 | 0 | 0 | 0 | 796,000 | 0 | 1,781,119 |
| 440 Health and Welfare | | | | | | | | | |
| 441.1 | Regulation & Inspection | 23,750 | | | | | | | 23,750 |
| 441.3 | West Nile | 7,400 | | | | | | | 7,400 |
| 447.01 | Sr. Citizens Transportation | 2,000 | | | | | | | 2,000 |
| Total Health and Welfare | | 33,150 | 0 | 0 | 0 | 0 | 0 | 0 | 33,150 |
| 450 Culture and Recreation | | | | | | | | | |
| 451 | Pool | 64,250 | | | | | | | 64,250 |
| 452 | Parks | 132,800 | | 0 | | | | | 132,800 |
| 455 | Libraries | 122,134 | | | | | | | 122,134 |
| 456 | Auditorium | 86,211 | | | | | | | 86,211 |
| 458 | Museum | 6,000 | 0 | | | | | | 6,000 |
| Total Culture and Recreation | | 411,395 | 0 | 0 | 0 | 0 | 0 | 0 | 411,395 |
| 460 Conservation and Development | | | | | | | | | |
| 465 | Economic Development & Assistance | 16,250 | 100,000 | | | | | | 116,250 |
| 465.2 | Planning and Zoning | 10,500 | | | | | | | 10,500 |
| 465.3 | Riverfront Economic Development | 7,500 | | | | | | | 7,500 |
| Total Conservation and Development | | 34,250 | 100,000 | 0 | 0 | 0 | 0 | 0 | 134,250 |
| 470 Debt Service | | | | | | | | | |
| 471.53 | Storm Sewer | | | | | 60,000 | | | 60,000 |
| 471.54 | National Guard Armory | 35,100 | | | | | | | 35,100 |
| 471.55 | Fire Rescue Truck Debt Service | 11,754 | | | | | | | 11,754 |
| 471.56 | Street Dept Truck Debt Service | 0 | | | | | | | 0 |
| | | 46,854 | 0 | 0 | 0 | 60,000 | 0 | 0 | 106,854 |
| 490 Miscellaneous | | | | | | | | | |
| 499 | Liquor | 225 | 0 | | | | | | 225 |
| Total Miscellaneous | | 225 | 0 | 0 | 0 | 0 | 0 | 0 | 225 |
| 510 Other Financial Uses | | | | | | | | | |
| 511 | Operating Transfers Out | 185,000 | | | | | | | 185,000 |
| 610 Fund Equity Uses | | | | | | | | | |
| | | | | | | | | | 0 |

| | | | | | | | |
|--|------------------|----------------|----------|--------------|---------------|----------------|------------------|
| Total 2013 Appropriations | 2,897,109 | 100,000 | 0 | 8,965 | 60,000 | 796,000 | 3,862,074 |
| Capital Outlay Accumulations-Pool | 40,000 | | | | | | 40,000 |
| Capital Outlay Accumulations-Fire Equipment | 15,000 | | | | | | 15,000 |
| Capital Outlay Accumulations-Trails | 8,000 | | | | | | 8,000 |
| Capital Outlay Accumulations-E911 Center | 5,000 | | | | | | 5,000 |
| Capital Outlay Accumulations-Street Equipment | 20,000 | | | | | | 20,000 |
| Capital Outlay Accumulations - Airport Fuel Tank | 10,000 | | | | | | 10,000 |
| Capital Outlay Accumulations - Auditorium Murals | 10,000 | | | | | | 10000 |
| Total Appropriations & Accumulations | <u>3,005,109</u> | <u>100,000</u> | <u>0</u> | <u>8,965</u> | <u>60,000</u> | <u>796,000</u> | <u>3,970,074</u> |

The following designates the fund or funds that money derived from the following sources is applied to.

| | | | | | | | |
|---------------------------|--------------------------------|------------------|----------------|----------|--------------|---------------|------------------|
| Governmental Funds | | | | | | | |
| Undesignated Fund Balance | | 212,459 | (50) | 2,165 | | | 214,574 |
| 310 | 310 Taxes | 1,948,567 | 100,000 | | | | 2,048,567 |
| 320 | Licenses & Permits | 21,575 | | | | | 21,575 |
| 330 | Intergovernmental Revenue | 121,530 | | | | 796,000 | 917,530 |
| 340 | Charges for Goods and Services | 167,624 | | 6,800 | | | 174,424 |
| 350 | Fines and Forfeits | 8,000 | | | | | 8,000 |
| 360 | Miscellaneous Revenue | 127,354 | 50 | | | | 127,404 |
| 381 | Water & Sewer Fees | | | | | | 0 |
| 385 | Airport | 138,000 | | | | | 138,000 |
| 388 | Solid Waste | 260,000 | | | | | 260,000 |
| 390 | Other Sources | 0 | | | | 60,000 | 60,000 |
| Total Means for Finance | | <u>3,005,109</u> | <u>100,000</u> | <u>0</u> | <u>8,965</u> | <u>60,000</u> | <u>3,970,074</u> |

| | Water Fund | Sewer Fund | Cemetery Fund | Water & Sewer Main Exp Fund | Total |
|---|----------------|----------------|---------------|-----------------------------|------------------|
| Proprietary & Fiduciary Funds | | | | | |
| Beginning Retained Earnings, Unrestricted | 341,822 | 423,623 | 2,630 | 97,116 | 865,191 |
| Beginning Retained Earnings, Restricted | 158,869 | 429,417 | 2,571 | 0 | 590,857 |
| Estimated Revenue | <u>730,725</u> | <u>392,300</u> | <u>35,200</u> | <u>18,600</u> | <u>1,176,825</u> |
| TOTAL AVAILABLE | 1,231,416 | 1,245,340 | 40,401 | 115,716 | 2,632,873 |
| Less Appropriations | 773,140 | 247,184 | 31,900 | 85,000 | 1,137,224 |
| Less Capital Outlay | 0 | 0 | 0 | 0 | 0 |
| ESTIMATED SURPLUS | 458,276 | 998,156 | 8,501 | 30,716 | 1,495,649 |
| Less Depreciation Reserve | | | | | 0 |
| Less Estimated Surplus Retained | | | | | 0 |
| ESTIMATED SURPLUS TO BE TRANSFERRED TO GOVERNMENTAL FUNDS | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

NEW BUSINESS:

PUBLIC HEARING FOR STREET CLOSURE – Moved by Yellow Boy, second by Carlson and carried, to approve setting a public hearing date for October 1, 2012 at 5:45 PM for a petition that was received from Joyce Wager to close a street that has never been opened.

PAY REQUEST NO. 3 – Moved by Carlson, second by Cerney and carried, to approve pay request no. 3 to Lieberman’s Construction in the amount of \$74,058.08 for the Library Addition project.

DEED OF CONVEYANCE – Moved by Yellow Boy, second by Henderson and carried, to approve a deed of conveyance to Mobridge – Pollock School District all interest in All of Lot 6, Block 61, Grand Crossing Addition; and all streets and alleys lying between Lots 5C and 5B, Block 61, Grand Crossing Addition; and all streets and alleys lying between Lots 5C, 5B and Lot 6, Block 61, Grand Crossing Addition.

HOMECOMING PARADE ROUTE – Moved by Carlson, second by Henderson and carried, to approve the homecoming parade route beginning at Wrigley Square, traveling around the West end of the City park and then proceeding to the high school on September 21, 2012.

CONTRACT AIRPORT MANAGEMENT – Moved by Yellow Boy, second by Carlson and carried, to approve advertising for bids for contract airport management.

PUBLIC HEARING ON STORM SEWER ASSESSMENT

Thirteen residents were present to discuss and give their opinion regarding the storm sewer assessment. After much discussion, moved by Cerney, second by Henderson and carried (4-2 with the Mayor voting yes; Yellow Boy and Carlson voted no; Cox absent), to approve Resolution 12-13, Storm Sewer Assessment.

RESOLUTION NO. 12-13

WHEREAS, the City of Mobridge has determined that it is in the best interests of all residents and property owners of the City of Mobridge to install a Storm Sewer on 2nd Avenue West in the City of Mobridge and to create a special assessment against the property owners of the City to partially fund said Storm Sewer Project.

NOW THEREFORE, it is RESOLVED

1. The proposed improvement, which is a storm sewer to be installed on 2nd Avenue West in the City of Mobridge, South Dakota is a necessary improvement to the City of Mobridge...
2. The material to be used includes: RCP, Steel, rebar, concrete, base course, asphalt, seed, fertilizer, wiring
3. The estimated total cost of the project is \$763,228.04
4. The front foot of all lots (including side and corner lots) of the City which adjoin a public street (not alleys) is determined to be equally benefited by the improvement in sum of \$5.0314 per front foot.
5. The front foot of all lots (including side and corner lots) of the City which adjoin a public street (not alleys) shall be assessed annually at the rate of \$0.20 per frontage foot until fully collected and shall not accrue interest, which sums shall be used to pay a portion of the costs of and debt retirement for the improvement.
6. That portion of the improvement not collected and paid through the special assessment shall be paid by the Municipality.
7. The details, plans and specifications may be reviewed at the finance office of the City of Mobridge during regular office hours.
8. The assessment for the improvement shall be payable in installments as stated herein on January 1 of each year commencing January 1, 2013 and shall be payable as a special assessment against each lot within the City and collected by the County Treasurer.

DISCUSSION AND INFORMATION:

FINANCIAL REPORT – Beck presented a financial report to the Council.

TRAVEL:

Moved by Cerney, second by Henderson and carried, to approve the following travel requests: Gasser and O’Connell to Aberdeen for a NECOG meeting on September 26, 2012 and Linda Chandler and Karla Bieber to Huron for the SD Library Convention on October 3-5, 2012.

PAYMENT OF BILLS:

Moved by Cerney, second by Carlson and carried, to approve the following bills for payment:

A&B Business, supplies-63.49;Aberdeen Flying Service, fuel for resale-8,820.00 ;AE2S, prof services-116.52 ;Al Bohle, travel-14.00 ;All Lines Leasing, maintenance-144.28 ;Ameripride, supplies-43.41 ;Best Business Products, copier lease-175.00 ;Bestway Traffic, prof services-2,924.94 ;Cam Wal Electric, utilities-229.75 ;Cardmember Services, other services-1,514.33 ;Central Diesel, repairs-4,159.40 ;Chamber of Commerce, prof services-11,311.92

;Charles Dutt Electric, repairs-241.23 ;Coca Cola Bottling, pop for resale-24.96 ;Credit Collections Bureau, garnishment-201.34 ;Dakota Dust Tex, supplies-31.80 ;Dakota Supply Group, repairs-2,053.57 ;Davis Martin, mowing/contract labor/trees-5,948.00 ;Deputy Finance Officer, postage/supplies-45.61 ;Duckwall Alco, supplies-22.06 ;Environmental Toxicity Control, chemicals-326.87 ;Family Dollar, supplies-9.05 ;Fleet Services, gasoline-1,697.22 ;Gas N Goodies, gasoline-425.91 ;Gienger's Sales, supplies-64.00 ;Great Western Bank, payroll taxes-10,120.40 ;Gregg's Drilling, repairs-202.00 ;GTC Auto Parts, repairs-417.54 ;HD Supply Waterworks, repairs-1,735.00 ;KR Repair, repairs-20.50 ;Laura Maier, travel-14.00 ;Lieberman Construction, prof services-74,058.08 ;Lind's Hardware, supplies/repairs-18.99 ;Lindskov Implement, supplies-19.78 ;Lu's Cleaning, prof services-700.00 ;Matt Keller, building maintenance-7,685.70 ;MDU, utilities-13,435.81 ;Merkels Foods, supplies-32.50 ;Midwest Pump & Tank, supplies-402.74 ;Moberidge Tribune, publishing-562.88 ;Mohr's Fencing Supply, repairs-234.51 ;Motion Industries, repairs-227.59 ;MVTL Laboratories, chemical-124.00 ;Neve's, uniforms-362.83 ;Oahe Vet, prof services-250.00 ;Office Depot, supplies-105.82 ;Payless Foods, supplies-40.00 ;Plunketts, other services-53.04 ;Rons Repair, vehicle maintenance-24.00 ;SD One Call, prof services-47.25 ;SD State Treasurer, sales tax-1,420.84 ;SDRS Supplement Retirement Plan, retirement-44.00 ;Siemens Industry, supplies-200.00 ;Slater Oil, fuel for resale-445.00 ;Steve Faehnrich Const., prof services-550.00 ;Total Administrative Services, flex-632.66 ;US Post Office, postage-490.56 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Van Diest Supply Co, supplies-1,290.00 ;Vessco, Inc., repairs-549.40 ;Walworth County ROD, prof services-60.00 ;West River Telecommunications, phone-1,508.82. Salaries: Administration – 2041.23; City Administrator – 1876.96; Police Department – 22772.65; Street Dept – 3984.00; Airport – 1997.17; Library – 2498.61; Auditorium – 1192.51; 24/7 Sobriety – 226.41; Water Dept – 6591.52 and Sewer Dept – 3962.41.

There being no further business to come before the council, the meeting adjourned at 6:10 PM on a motion by Carlson, second by Cerney and carried.

Heather Beck, Finance Officer

Jamie Dietterle, Mayor

Published once at the total approximate cost of \$