

**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
December 13, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, December 13, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by Quaschnick and carried with the following addition: liquor sales on New Year's Eve under discussion.

**MINUTES:**

Moved by Yellow Boy, second by Carlson and carried, to approve the minutes from the November 8, 2017 regular meeting.

**DEPT HEAD REPORTS:**

**Zoning – Cindy Rische**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer: Roger Thorsenson-601 9<sup>th</sup> Avenue East-60'x64' building; City of Mobridge-Waste Water Treatment Plant-37'x17' building; Justin Aberle-920 7<sup>th</sup> Avenue East-16'x 20' addition between garage and house; Elmer Hochhalter-402 4<sup>th</sup> Street East-Moving 2 windows; and Kyle Jensen -905 1<sup>st</sup> Avenue West-New sewer/water shut off and remodeling.

**1<sup>ST</sup> READING ORDINANCE NO. 961, RE-ZONE** – Moved by Yellow Boy, second by Laundreaux and carried, to approve the 1<sup>st</sup> reading of Ordinance No. 961, an ordinance to amend the zoning ordinance of the City of Mobridge and re-zone certain real estate.

**Water/Wastewater – Superintendent Kurt Schmaltz**

**STEP INCREASES** – Moved by Quaschnick, second by Carlson and carried, to approve a step increases for Bill Pollock increasing his hourly wage from \$17.52 to \$17.76 effective November 27, 2017 and for Don Blankartz increasing his hourly wage from \$17.26 to \$17.50 effective November 27, 2017.

**PROMOTION TO PLANT MANAGER** – Moved by Yellow Boy, second by Carlson and carried, to approve the promotion of Don Blankartz to Waste Water Plant Manager effective January 1, 2018.

**PIPELINE INSPECTION PROPOSAL** – Moved by Yellow Boy, second by Laundreaux and carried, to approve the 3 year service agreement from Hydro Klean to conduct pipeline inspection and a proactive evaluation program of the sanitary sewer lines at a cost of \$21,470.00 per year.

**Police Department – Chief Shawn Madison**

**PROMOTION TO CAPTAIN** – Moved by Cox, second by Laundreaux and carried, to approve the promotion of Officer Thomas Strickland to Captain effective January 1, 2018.

**RADIO PURCHASE** – Moved by Carlson, second by Cox and carried, to approve the purchase 2 radios from Rees Communications for \$6,304.50 plus installation and travel.

**STEP INCREASE** – Moved by Quaschnick, second by Cox and carried, to approve a step increase for Officer Nick Bratland, increasing his hourly wage from \$19.79 to \$20.04 effective December 11, 2017.

**Street Department**

**STEP INCREASES** – Moved by Quaschnick, second by Yellow Boy and carried, to approve the following step increases: Asst. Street Superintendent Ryan Enderson increasing his hourly wage from \$18.60 to \$18.91 effective November 13, 2017 and Street Employee Matt Reichert increasing his hourly wage from \$17.27 to \$17.57 effective November 13, 2017.

**Fire Department**

**NEW MEMBERS** – Moved by Quaschnick, second by Carlson and carried, to approve new members of the fire department Brandon Rookie and Hayden Neigel.

**EQUIPMENT PURCHASES** – The department needs to replace some outdated equipment. Chief Milliken submitted the following quotes: cascade system storage tanks - \$5,975; cascade system fill station - \$7,050; fire suits (5 sets) - \$12,475; and air packs - \$73,083.31. The storage tanks, fill station and suits totaling \$25,500 will come out of the 2018 budget. Cain stated that the air packs needed to go to bid. Moved by Yellow Boy, second by Quaschnick and carried, to approve the equipment purchase of the storage tanks, fill station and 5 suits pending financial statements received from the department and advertise for bids for the air packs.

**2018 FIRE DEPT OFFICERS** – Moved by Quaschnick, second by Carlson and carried, to table approving the officers until either the Dec. 27<sup>th</sup> special meeting or January 10<sup>th</sup> regular meeting. There is some pending paperwork that needs to be turned in for 2017. Once that is completed the Council can move forward with approving officers for 2018.

**NEW BUSINESS:**

**1<sup>ST</sup> READING ORD NO 962, SUPPLEMENTAL APPROPRIATION** – Moved by Yellow Boy, second by Laundreaux and carried, to approve the 1<sup>st</sup> reading of supplemental appropriation Ordinance No. 962.

**1<sup>ST</sup> READING ORD NO 963, BUDGET REQUESTS AND ANNUAL REPORTS** – Moved by Yellow Boy, second by Cox and carried, to approve the 1<sup>st</sup> reading of Ordinance No. 963, an ordinance of the City of Mobridge, South Dakota adopting Ordinance Section 1-5-1 (a) of the revised ordinances of the City of Mobridge, South Dakota – budget requests and annual reports by non-profit organizations.

**PAY REQUEST FOR STREET IMPROVEMENT PROJECT** – Moved by Quaschnick, second by Cox and carried, to approve pay request no. 4 for the Street Improvement project to Jensen Rock & Sand in the amount of \$47,961.15.

**TRANSFER** – Moved by Yellow Boy, second by Quaschnick and carried, to approve a transfer of \$9,713.53 from the General (101) fund to the Storm Sewer Project (502) fund. This transfer is to close out the project fund bringing it to a zero balance.

**TRANSFER** – Moved by Yellow Boy, second by Laundreaux and carried, to approve a transfer remaining \$19,000 grant money from the Police Dept General fund to a restricted fund for K-9. This transfer will restrict grant funds received so it can only be used for the K-9 program.

**GARBAGE CONTRACT BIDS** – One bid was received from Heartland Waste. \$13.25 per unit plus garage service for the City at no charge; plus an alternate bid of \$15.75 per unit with totes. Per Cain if the City were to request the totes, the contract would need to be rebid with those specs. Moved by Carlson, second by Quaschnick and carried, to approve the bid from Heartland Waste at \$13.25 per unit for a 3 year contract.

**CAPITAL OUTLAY ASSIGNMENTS** - Moved by Carlson, second by Quaschnick and carried, to approve the following capital outlay assignments which were in the 2017 Appropriations Ordinance: Storm Sewer Project - \$100,000 and Street Equipment - \$20,000.

**CAPITAL OUTLAY ASSIGNMENT RODEO FOUNDATION** – Moved by Carlson, second by O’Connell and carried, to approve \$65,000 capital outlay assignment to Rodeo Foundation.

**CEMETERY DEEDS** – Moved by Yellow Boy, second by Quaschnick and carried, to approve the following cemetery deed: the City of Mobridge transferring Grave 8, Lot 55, Block Q in Greenwood Cemetery to Stetson Wagner.

**CEMETERY DEED TRANSFER** – Moved by Yellow Boy, second by Quaschnick and carried, to approve the following cemetery deed transfer: Jeffrey C. Lerud transferring Graves 1 & 2, Lot 62, Block H in Greenwood Cemetery to Steven R. Erdmann.

**NECOG AGREEMENT** - Moved by Quaschnick, second by Cox and carried, to approve the Joint Cooperative Agreement with Northeast Council of Governments (NECOG) for 2018 at a cost to the City of \$1,584.93.

**AIRPORT AGREEMENT WITH STATE** – Moved by Yellow Boy, second by Cox and carried, to approve the Mayor signing the financial assistance agreement with the State for airport project no. 3-46-0038-11-2017.

**NON RENEWAL OF AIRPORT LEASE** – Goldsmith reported that one of the City’s leasee’s attorney sent the City notification that his client would not be complying with the lease requirements. Goldsmith explained to the Council that these requirements are set forth by the FAA. If the City and its tenants do not comply, the City will lose funding. Moved by Yellow Boy, second by Cox and carried, to approve not renewing the 2018 hangar lease with Dan Beaman.

**ARCHITECT AGREEMENT** – Moved by Carlson, second by Cox and carried, to approve the architect agreement with Ciavarella Design Inc. for the Scherr Howe ADA bathroom project; \$4,500 for bid documents and \$15,500 to complete the project including site visits and construction administration.

**GAZEBOGATE** – A quote was received for 12 aluminum railing for the gazebos at the City Park. Moved by Carlson, second by Quaschnick and carried, to approve the purchase of 20 aluminum railings at a cost of approximately \$4,000.

**PARK MOWER** – Moved by Cox, second by Laundreaux and carried, to approve the purchase of a mower for the parks department for \$14,000 with a snow thrower attachment for \$2,090 from Premier Equipment.

**SAFETY MANUEL** – Goldsmith presented the Council with a safety manual. The safety manual was a recommendation of our work comp audit. The street, park and water departments met weekly to go over ideas and applications of the manual. Moved by Yellow Boy, second by Quaschnick and carried, to approve the safety manual as presented.

**PURCHASE OF SAFETY ITEMS** – Along with the safety manual, equipment is needed to comply. Moved by Yellow Boy, second by Cox and carried, to approve the purchase of the following safety items: Lock Out/Tag Out Kit; Voltage Tester; Hardhats (ANSI rated); Ear Protection (muffs); Face Shield – use with Grinder; Chain Saw Chaps; Colored Safety Vests; First Aid Kit – Vehicle; First Aid Kit – Shop; Eye Wash Portable Station; Ladders – 24’ Extension (rated 300+ lbs); Ladder – 8’ (rated 300+ lbs); Ladder – 2’ Step (rated 300+ lbs); Safety Data Sheet Binders; Gas Detection Meter (ANSI approved); Rescue Bar with Harness (ANSI rated); Traffic Control Cones – 1 lane – shared and Traffic Control Signs – 1 lane – shared for a total of Water/Sewer \$5,695, Streets \$1,770 and Park \$1,395.

**SURPLUS PROPERTY** – Moved by Carlson, second by Yellow Boy and carried, to approve declaring the Gravely ProMaster Sweeper surplus property and authorizing Goldsmith to have it appraised.

**MOBRIDGE CEMETERY EXPANSION** – Goldsmith presented a quote from Success Surveying to begin the expansion of the South end of the Mobridge Cemetery. She is planning on doing approximately

\$1,000 worth of work in 2017. Moved by Quaschnick, second by Cox and carried, to approve the quote from Success Surveying to survey, plat and stake the South end of the Mobridge Cemetery.

**DISCUSSION AND INFORMATION ITEMS:**

**FINANCIAL REPORT** – Beck presented a financial report to the Council.

**PROPOSED ORDINANCE CHANGE FOR NUISANCE AUTO PROPERTIES** – Cox discussed thoughts on changing the ordinances for auto repair businesses. Business owner Jesse Gunther discussed his thoughts on the changes. He requested that before any decisions are made the Council discuss it with the property owners.

**SPECIAL MEETING** – There will be a special council meeting on December 27, 2017 at 12:15 PM.

**FEATURED ARTIST** – Jane Looyenga is the featured artist. Numerous pieces of her artwork can be viewed at City Hall.

**NEW YEAR’S EVE** – Mayor Dietterle informed the Council and public that bar owners would be able to stay open until 2:00 AM on New Year’s Eve.

**PAYMENT OF BILLS:**

Moved by Laundreaux, second by Cox and carried, to approve the following bills for payment:  
A&B Business, supplies-239.72 ;Aflac, insurance-971.06 ;Alex Air Apparatus, uniforms-248.00 ;Ascent Aviation Group, fuel for resale-10,941.61 ;AT&T, utilities-336.27 ;Avera Occupational Medicine, prof services-78.00 ;Axon Enterprise, supplies-1,293.56 ;Babcock & Wilcox Universal, supplies-805.20 ;Bestway Traffic, prof services-27.20 ;Bridge City Small Engine, repairs-162.62 ;Butler Machinery, supplies-9.90 ;Cain Law Office, legal fees-942.45 ;Cam Wal Electric, utilities-990.87 ;Cardmember Services, other services-362.62 ;Carlson Services, prof services-75.00 ;CenterPoint, books-46.74 ;Central Diesel, repairs-6,893.19 ;Century Link, utilities-1,239.73 ;Chamber of Commerce, prof services-9,488.37 ;Charles Kaiser, prof services-95.85 ;Civil Air Patrol, other services-95.00 ;Clerk of Courts, garnishment-900.00 ;Core & Main, supplies-530.38 ;Core Fitness, gym memberships-106.20 ;Credit Collections Bureau, garnishment-286.24 ;Curtis Reichert, other services-200.00 ;Dakota Pump & Control, repairs-18,497.97 ;Dept of Treasury, prof services-274.91 ;Deputy Finance Officer, postage-32.95 ;Dish TV, utilities-25.02 ;Display Sales, supplies-273.50 ;Duane Martin, other services-150.00 ;Eisemann Building Products, supplies-209.92 ;Elizabeth Ford, other services-175.00 ;Environmental Toxicity Control, water samples-426.48 ;Fleet Services, gasoline-2,602.97 ;Gas N Goodies, gasoline-82.01 ;George George, refund-27.86 ;Gienger Sales, supplies-211.00 ;Graymont, chemical-4,454.66 ;Great Western Bank, payroll taxes-42,146.34 ;Gregg's Drilling, prof services-3,898.70 ;GTC Auto Parts, maintenance/supplies-560.70 ;Hach Company, chemicals-1,152.43 ;Hawkins, chemical-614.09 ;Heartland Waste, prof services-18,083.25 ;High Point Networks, computer-41.25 ;Homestead Bldg Supplies, supplies-27.00 ;Homestead Building Supplies, UV building-4,774.92 ;Ingram, books-375.19 ;Jackie & Jason Keller, refund-233.48 ;Jacobson Electric, repairs-2,209.19 ;Jensen Rentals, refund-27.08 ;Jensen Rock & Sand, crack fill-13,571.44 ;Jensen Rock & Sand, street-48,361.65 ;KLJ, prof services- street project-6,745.00 ;Language Line Services, prof services-180.00 ;Larry's Locks, prof services-45.00 ;Lon's Repair, repairs-475.38 ;Lucky's, diesel-97.07 ;Marco, Inc., copier-260.82 ;Mark Bilben, travel for certification-1,179.36 ;Matt Keller, other services-50.00 ;MDU, utilities-19,885.80 ;Merkels, supplies-59.45 ;Midco, utilities-105.00 ;Midwest Pump & Tank, repairs-626.98 ;Mobr Regional Hospital, prof services-149.00 ;Mobridge Hardware, supplies-860.39 ;Mobridge Rodeo Assn, refund-430.50 ;Mobridge Rotary, dues-180.00 ;Mobridge Tribune, publishing-206.50 ;MoJoz Coffee, supplies-50.00 ;Napa Auto Parts, repairs-183.69 ;NECOG, prof services-10,500.00 ;Oahe Vet, prof services-75.00 ;Office Depot, supplies-736.64 ;Payless Foods, supplies-44.52 ;Platinum PC, computer-3,504.00 ;Plunketts, prof services-90.00 ;Premier Equipment, repairs-1,248.91 ;Riteway, supplies-1,250.57 ;Runnings, K9/supplies-1,688.01 ;Sanitation Products, supplies-20.33 ;SD Dept of Revenue, water samples-547.64 ;SD One Call, prof services-136.45 ;SD Retirement, retirement-14,227.56 ;SD Treasurer, sales tax-1,510.72 ;SDRS Supplemental Retirement, retirement-225.00 ;Servall, supplies-28.32 ;Slater Oil, diesel/gas/propane-6,111.63 ;State Chemical, supplies-306.97 ;Steve Piatt, refund-19.32 ;Tecta America, roof repair-47,000.00 ;The Radar Shop, repairs-352.22 ;Tom Singer, other services-200.00 ;Torrey Wahl, refund-64.56 ;Tri State Water, supplies-17.70 ;Tumbleson Lawn Service, other-405.00 ;Ty Knodel, refund-

36.75 ;Tyler Hearnon, prof services-3,950.00 ;Unum Life Ins., insurance-168.90 ;US Post Office, postage-702.48 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-1,758.32 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-485.86 ;Virginia Sandmeier, refund-25.00 ;Walworth County Register of Deeds, prof services-24.00 ;Wellmark BC/BS, health insurance-19,779.29 ;West River Telecommunications, utilities-3,477.66 ;Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-8853.30; City Administrator-4328.84; Govt Bulings – 294.14; Police Department-55684.01; Fire Department – 500.00; Street Department-9557.15; Regulation & Inspection – 2224.00; Park –3449.80; Library-5703.50; Auditorium – 228.80; 24/7-535.20; Water Department-13337.70; and Sewer Department-9322.46.

There being no further business to come before the council, the meeting adjourned at 6:57 PM on a motion by Carlson, second by Quaschnick and carried.

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Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

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Jamie Dietterle, Mayor