

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
April 4, 2016**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, April 4, 2016 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Henderson, O'Connell, and Yellow Boy. Carlson was absent.

ADOPT AGENDA:

The agenda was adopted on a motion by Yellow Boy, second by Carlson and carried with the following addition: add discussion of South Main Street.

MINUTES:

Moved by Henderson, second by O'Connell and carried, to approve the minutes from the March 21, 2016 regular meeting.

DEPT. HEAD REPORTS:

ZONING/NUISANCE – Zoning Officer Cindy Rische

- **Building Permits** – Rische gave an update of the building permits that were approved for March.
- **Fast Track Building Permit Fees** – Rische discussed a fast track building permit where a building permit could be approved within 24 hours. She suggested that with this permit an additional \$100 be charged for the fast processing and the time it takes to get the permit approved with other department heads. The fast track option would depend on the complexity of the project. Moved by Cerney, second by O'Connell and approved, to move forward with an ordinance to change the building permit fees to include the fast track option at \$100.
- **Nuisance Update** – Rische gave the council an update on the nuisance efforts. She has issued 76 violations, closed 50 of them and has 26 pending.

WASTEWATER DEPARTMENT – Banner Associates

- **Clarifier Project Update** – Jarrod Larson of Banner Associates updated the Council on the progress with the clarifier project. He stated that he will be asking the Council at the April 18th meeting to advertise for bids. The project is slated to start June 2016 and be completed by August 2017.

NEW BUSINESS:

HIRE LIFEGUARD POSITIONS – Pool Manager Keisha Milliken recommended employees for the pool.

Moved by Henderson, second by Cox and carried, to hire the following pool employees at \$8.55 per hour:

Kristi Moser - Asst Manager

Lifeguards:

Kara Schneider - FT

Kayla Schneider - FT

Matt Lepke - FT

Tyler Larson - FT

Taylor Brekke - FT

Becca Martin - FT

Rachel Goldsmith - PT

Jadin Monsen - PT

***contingent upon passing their lifeguard certification.

Swabbies:

Genevieve Krause - FT
 Tucker Holzer - FT
 Alyssa Brewer - FT
 Hayley Borah - FT

WEST NILE GRANT – Moved by Henderson, second by O’Connell and carried, to approve Goldsmith applying for a grant for West Nile Control.

FINISH WRIGLEY SQUARE – Moved by O’Connell, second by Henderson and carried, to approve the quote from Tumbleson Lawn Service in the amount of \$930.00 to finish grade, plant grass and install rocks in areas at Wrigley Square.

BIDS FOR MOWING EQUIPMENT – Goldsmith reported that three bids were received; one however was received after the time they were due.

PURCHASE OF COMMERCIAL-GRADE GROUNDS MAINTENANCE EQUIPMENT
BIDS DUE: APRIL 1, 2016 @ 4 PM

	Lindskov Equipment – Moberge	Morris Equipment – Moberge
Bid Price:		
60” Deck	\$13,300.00	\$11,109.00
72” Deck	\$13,750.00	\$11,429.00
Add on Options:		
Mulch Kit – 60” Deck	None identified in bid	\$279.00
Mulch Kit – 72” Deck	None identified in bid	\$279.00
Turf Striper Kit – 60” Deck	None identified in bid	\$287.00
Turf Striper Kit – 72” Deck	None identified in bid	\$259.00
Volume Discounts	None identified in bid	Purchase of 2 units provides (2) parts packages of 1 set of mower blades, 1 oil filter, 1 hydrostatic filter, 1 gallon hydrostatic fluid, 1 air filter – labor not included (\$500 value)
Delivery Date	May 2, 2016	May 4, 2016

LEASE OF COMMERCIAL-GRADE GROUNDS MAINTENANCE EQUIPMENT
BIDS DUE: APRIL 1, 2016 @ 4 PM

Morris Equipment – Moberge	
Bid Price:	
60” Deck – 36 month term	\$331.52/month or \$3,978.24/year or \$11,934.72/term
60” Deck – 48 month term	\$254.72/month or \$3,056.64/year or \$12,226.56/term
60” Deck – 60 month term	\$208.73/month or \$2,504.76/year or \$12,523.80/term
72” Deck – 36 month term	\$341.06/month or \$4,092.72/year or \$12,278.16/term
72” Deck – 48 month term	\$262.05/month or \$3,144.60/year or \$12,578.40/term
72” Deck – 60 month term	\$214.73/month or \$2,576.76/year or \$12,883.80/term
Mulch Kit – 60” Deck	\$279.00 purchase one time
Mulch Kit – 72” Deck	\$279.00 purchase one time
Turf Striper Kit – 60” Deck	\$287.00 purchase one time
Turf Striper Kit – 72” Deck	\$259.00 purchase one time
Volume Discounts	Lease of 2 units provides (2) parts packages of 1 set of mower blades, 1 oil filter, 1 hydrostatic filter, 1 gallon hydrostatic fluid, 1 air filter – labor not included (\$500 value)
Document Fee	\$200.00 (one time)
End of Term	City owns unit at end of lease term, can receive trade in value on new lease depending on condition
Delivery Date	May 4, 2016

Moved by Henderson, second by Cerney and carried, to approve the bid from Morris Equipment for the lease option of three units for a 36 month term, one 60” deck and two 72” deck.

AIRPORT RUNWAY PROJECT DESIGN CONTRACT – Moved by Cerney, second by Cox and carried, to approve a contract with Goldsmith Heck for engineering design services for the airport runway project in the amount of \$147,749.63.

SOIL TESTING FOR RUNWAY AIRPORT PROJECT – Moved by O’Connell, second by Cerney and carried, to approve a proposal from Soil Technologies in the amount of \$10,950.00 for soil exploration services.

CEMETERY DEED TRANSFER - Moved by Henderson, second by Cox and carried, to approve the following cemetery deed transfer: Grave 3, Lot 62, Block P in Greenwood Cemetery from the City of Mobridge to JoAnn Omafray.

STEP INCREASE – Moved by O’Connell, second by Cerney and carried, to approve a step increase for Justin Dame, Asst. Water/Wastewater Superintendent, moving from \$19.74 per hour to \$19.98 effective April 18, 2016.

FUEL TANKS – Moved by O’Connell, second by Cerney and carried, to approve the purchase of two fuel tanks from Slater Oil in the amount of \$1,750 each for the water and wastewater department.

ELECTION BOARD APPOINTED - Moved by Henderson, second by O’Connell, and carried, to appoint the following people to the April 12, 2016 municipal election board: Donna Sherwood, Superintendent; Ida Holzer; and Rose Holzer.

STREET DEPT MOWER ATTACHMENT – Moved by O’Connell, second by Cox and carried, to approve the quote from Premier Equipment for a mower attachment in the amount of \$1,999.00.

PROPANE BIDS – Moved by Henderson, second by Cerney and carried, to approve advertising for propane bids.

DISCUSSION AND INFORMATION ITEMS:

- **DOING BUSINESS WITH THE CITY** – Goldsmith informed the Council that she will be starting a new vendor program in order to encourage competitive pricing for goods and services the City purchases. Vendors will be able to register on the City’s website.
- **SOUTH MAIN STREET LOOP** – Cerney requested the Council take a look at naming the South Main Street Loop. She spoke of the possibly of having a contest to involve the Mobridge residents. Cerney would like it to be known as something other than “the road to nowhere.”

TRAVEL:

- Moved by Henderson, second by Cerney and carried, to approve Dean Schilling to Pierre April 13 & 14, 2016 for SDWWA conference.
- Moved by Cerney, second by Henderson and carried, to approve Ted Ford to Aberdeen April 27, 2016 for West Nile/Zika Virus prevention workshop.
- Moved by Cox, second by Cerney and carried, to approve Cindy Rische to Pierre for Code Enforcement Officer training May 4-5, 2016 and to New Orleans to the American Code Enforcement Conference on Oct. 24-28, 2016 contingent on SDML scholarship/grant.
- Moved by Cox, second by Henderson and carried, to approve Al Bohle to Deadwood May 3 – 6, 2016 for the Statewide Drug Investigators Meeting.

PAYMENT OF BILLS:

Moved by Henderson, second by Cerney and carried, to approve the following bills for payment:
Aberdeen Finance Corp, garnishment-240.00 ;A&B Business, supplies-116.48 ;Aqua Pure, chemicals-12,705.43 ;Argus Leader, other services-39.08 ;Best Western Ramkota, travel-220.00 ;Bestway Traffic, prof services-352.89 ;Business Forms & Accounting, supplies-1,073.42 ;Butler Cat, equipment-873.00 ;Cain Law Office, attorney fees-504.00 ;Center Point, books-44.35 ;Davis Martin, maintenance-312.00 ;Dean Ulmer, refund-16.63 ;Deputy Finance Officer, postage-182.12 ;Donna Martin, refund-27.56 ;Environmental Resource Assoc., water samples-337.24 ;Great Western Bank, payroll taxes-12,376.40 ;Gumdrop Books, books-105.29 ;Hartford Steam Boiler, prof services-45.00 ;Hawkins, chemical-1,423.50 ;HD Supply Waterworks, frame & grate-922.58 ;Heartland Waste, solid waste collection-18,130.25 ;Homestead Building Supply, supplies-139.12 ;Ingram, books-297.71 ;Jerry's Pawn, supplies-289.97 ;K&K Auto, vehicle maintenance-140.00 ;Library Director, other/supplies-42.72 ;M&M Electric, repairs-

112.25 ;M&T Fire & Safety, supplies-1,506.97 ;MDU, utilities-2,167.13 ;Metering & Technology Solutions, meters-649.41 ;Mid-American Research Chemical, supplies-103.14 ;Mobridge Hardware, supplies-89.25 ;Mobridge Manufacturing, supplies-250.02 ;Mobridge Regional Hospital, prof services-141.00 ;Mobridge Tribune, other services-42.00 ;MVTL Labs, water samples-123.00 ;Nate Pepin, travel-62.74 ;Priority Dispatch, computer-49.00 ;Redwood Technology, supplies-125.00 ;Rees Communication, prof services-23.00 ;Rhonda Landis, travel-91.60 ;Robert Knudson, refund-56.21 ;SD Attorney General, part fees-340.00 ;SD Dept of Revenue, water samples-574.00 ;SD Humanities Council, prof services-50.00 ;SD Retirement, retirement-984.20 ;SDML, conference-46.00 ;SDRS Supplemental Retirement Plan, retirement-175.00 ;SDWWA, travel-70.00 ;Tyler Hearnen, prof services-3,200.00 ;US Post Office, postage-867.75 ;USA Blue Book, supplies-421.05 ;Walworth County Treasurer, prof services-23.40.

Salaries: Administration-4788.54; City Administrator-2101.38; Police Department-25203.70; Fire Department – 450.00; Street Department-4423.22; Health & Inspection – 438.75; Pool – 115.50; Park – 247.20; Library-2750.50; Auditorium-1081.50; 24/7-222.84; Water Department-6972.67; and Sewer Department-4834.12.

There being no further business to come before the council, the meeting adjourned at 6:16 PM on a motion by Cerney, second by Henderson and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Jamie Dietterle, Mayor