

**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
February 14, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, February 14, 2018 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Cox, Laundreaux, O'Connell, Yellow Boy and Carlson. Quaschnick was absent.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by Carlson.

**MINUTES:**

Moved by O'Connell, second by Carlson and carried, to approve the minutes from the January 10, 2018 regular meeting. Cox abstained.

**DEPT HEAD REPORTS:**

**Code Enforcement – Cindy Rische**

**LOWE BUILDING CLEANUP** – Rische gave an update on the cleanup and time line. The property owner, Kim Ulmer, has stated that he will not be removing the concrete or doing any further clean up.

Moved by O'Connell, second by Yellow Boy and carried, to proceed with the abatement process. The City attorney will give a recommendation in regards to the time line.

**Parks Department – Ted Ford, Properties Manager**

**SURPLUS VEHICLE** – Moved by Carlson, second by Laundreaux and carried, to declare the 1978 white Ford pickup surplus property. Ford will check into using it as a trade in.

**PURCHASE REPLACEMENT** – Moved by Carlson, second by O'Connell and carried, to approve the purchase of 2010 Ford F-150 XLT from Beadle Auto Group in the amount of \$10,025 for the parks department.

**Police Department – Shawn Madison, Chief**

**STEP INCREASE** – Moved by Yellow Boy, second by O'Connell and carried, to approve a step increase for dispatcher Linda Chappell increasing her hourly \$18.15 to \$18.48 effective February 20, 2018.

**NEW HIRE** – Moved by Yellow Boy, second by Cox and carried, to approve new hire police officer Thomas LaFramboise at \$20.64 per hour effective January 15, 2018.

**DRUG FUND GRANT** – Moved by Yellow Boy, second by O'Connell and carried, to approve increasing the police department's equipment budget by \$3,000 for the grant received from the SD Attorney General drug fund and the purchase of 3 iPads and glocks with those grant funds.

**SOFTWARE FOR POLICE DEPT** – Chief Madison requested the purchase of Zuecher software for the police department. Currently the department uses Justice. As of July 1<sup>st</sup>, the current software will not be available. The City would be required to pay an upfront fee for Justice to develop software. The proposed cost currently for the City of Mobridge is approximately \$32,000 with a yearly maintenance fee of approximately \$3,000. This number may fluctuate depending on how many agencies join in the program and if the NC911 board also purchases the software. Moved by Carlson, second by O'Connell and carried, to approve the purchase of the software pending approval of the NC911 board.

**Water/Wastewater – Superintendent Kurt Schmaltz**

**STEP INCREASE** – Schmaltz reported that Kaiser has passed his Level 1 Certification and is eligible for a step increase. Moved by O’Connell, second by Yellow Boy and carried to approve a step increase for Charles Kaiser increasing his hourly wage from \$15.51 to \$16.61 effective February 5, 2018.

**Fire Department – Asst. Fire Chief Doug DeLaRoi**

**SURPLUS TRUCK** – DeLaRoi requested the Council surplus Engine No. 4. He stated they no longer use it and it is taking up space in their fire hall. Moved by Yellow Boy, second by Cox and carried, to declare Engine No. 4 surplus property.

**AIR PACK BIDS** – Specs were submitted for air pack bids. Moved by O’Connell, second by Carlson and carried, to approve advertising for bids for air packs.

**RECOGNITION OF GORDON HINTZ** – The Mayor recognized Gordon Hintz for his years of volunteering for the Mobridge Fire Department. Hintz retired as of February 1<sup>st</sup> after more than 30 years on the department.

**OLD BUSINESS:**

**SCHEER HOWE BATHROOM BIDS** – Three bids were received:

First Dakota Enterprises - \$238,000, alternate \$10,500, total \$248,500.

Sharpe Enterprises - \$274,000, alternate \$8,600, total \$282,600

Kyburz Carlson Construction - \$219,500, alternate \$8,900, total \$228,400

Goldsmith explained that total funding secured was \$111,000 with grants still pending. Moved by Carlson, second by Laundreaux and carried, to approve the bid for Kyburz Carlson Construction.

**NEW BUSINESS:**

**WASTEWATER CLARIFIER CHANGE ORDERS** - Moved by O’Connell, second by Yellow Boy and carried, to deny Change Order No. 8. O’Connell stated that the work had been done almost a year ago and this should have been approved prior to any work taking place. Moved by O’Connell, second by Carlson and carried, to deny Change Order No. 9.

**CERTIFICATE OF COMPLETION** – Moved by O’Connell, second by Cox and carried, to table the approval of the certificate of completion and final acceptance until the Change Orders and final project items be taken care of.

**FINAL PAY REQUEST CLARIFIER PROJECT** – Moved by O’Connell, second by Yellow Boy and carried, to table Final Pay Request No. 13.

**PUBLIC HEARING WINE/MALT BEVERAGE LICENSE** – Moved by Yellow Boy, second by Cox and carried, to approve a wine license and malt beverage license for Madrigal, LLC dba LaCabana located at Lot 1-3, Block 1, Eklo’s 1<sup>st</sup> Addition, Mobridge.

**1<sup>ST</sup> READING ORDINANCE NO. 964, CEMETERY** – Beck explained that the changes of the cemeteries ordinance includes updating information and a section applying rules and regulations for flowers, wreaths and decorations. Moved by O’Connell, second by Cox and carried, to approve the first reading of Ordinance no. 964, an ordinance amending Chapter 9-9 Cemeteries.

**SUMMER INTERN** – Moved by Yellow Boy, second by O’Connell and carried, to approve hiring Jason Hill as Finance Office summer intern at \$14.00 per hour effective on start date. Hill has been employed with the City during the summers working in the street department for the past three years.

**WAGE CORRECTION** - Moved by Yellow Boy, second by O’Connell and carried, to approve a wage correction for Matt Reichert \$18.09 per hour effective January 1, 2018.

**PLATS** – Two plats were presented to the Council for approval. Moved by Carlson, second by O’Connell and carried to approve the Plat of Lot 12-A & Lot 12-B, a Subdivision of Lot 12, of the Plat of Schriber’s 2<sup>nd</sup> Addition, of the SW1/4 of Section 13, T124N, R80W, 5<sup>th</sup> P.M., Walworth County, SD and the Plat of Tisdall Addition to Mobridge, in the SE1/4 of Section 20-T124N-R79W of the 5<sup>th</sup> P.M., Walworth County, SD.

**2017 AUDIT** - Moved by Carlson, second by O’Connell, and carried, to approve the audit proposal of \$17,700 from Kohlman, Bierschbach and Anderson, LLP.

**2018 WAGE SCALE** – Moved by Yellow Boy, second by O’Connell and carried, to approve the 2018 revised wage scale as presented.

**SCHERR HOWE ASBESTOS** – Moved by Carlson, second by Cox and carried, to approve the quotes from Gary Snow & Associates for asbestos removal in Scherr Howe for the bathroom project in the amount of \$4,358.32.

**CITY ATTORNEY AGREEMENT** - Moved by Yellow Boy, second by Carlson and carried, to approve the city attorney agreement with Hoffman Law Office, P.C. for an hourly rate of \$125.00 and \$150.00 per hour for litigation matters.

**PLANNING AND ZONING BOARD** – Moved by Yellow Boy, second by Cox and carried, to approve the appointment of Brandon Rookie to the Planning & Zoning Board.

**QUOTE TO SURVEY** – Moved by O’Connell, second by Laundreaux and carried, to approve the quote from KLJ in the amount of \$2,000 to plat the proposed right of way for 9<sup>th</sup> Avenue, from US Highway 12 to 6<sup>th</sup> Street.

**AIRPORT TIRES** – Discussion on tires for the airport snow removal equipment. Majority of the purchase is not in the 2018 budget. Moved by Cox, second by Laundreaux and carried (4-1), to approve the purchase of tires from Central Diesel in the amount of \$4,990.63 for the Osh Kosh plow truck and \$2,100 plus mileage from Premier Equipment for the airport tractor. Yellow Boy voted no.

**DISCUSSION AND INFORMATION ITEMS:**

**LETTER FROM LEGISLATIVE AUDIT** – Beck presented a letter from the SD Department of Legislative Audit accepting the audit report for 2016.

**EQUALIZATION MEETING** – The equalization meeting is scheduled for March 19.

**POOL HEATER** – Discussion on the pool heater was tabled.

**MEETING DAY** - Yellow Boy requested changing the meeting day from Wednesday to Tuesday.

**TRAVEL:**

Moved by Yellow Boy, second by Cox and carried, to approve Vicki Berg and Staci Wilson to Aberdeen March 5, 2018 to attend Jumpstart Summer Reading Training.

Moved by Carlson, second by O’Connell and carried, to approve Tyler Hearnen to Deadwood April 11-12, 2018 for SD Airports Conference.

Moved by Yellow Boy, second by O’Connell and carried, to approve Ted Ford to Pierre March 22, 2018 for DENR tank operator safety training.

Moved by Yellow Boy, second by Carlson and carried, to approve Dwight Baumann to Beresford to take steamer equipment in for repairs.

**PAYMENT OF BILLS:**

Moved by Yellow Boy, second by Carlson and carried, to approve the following bills for payment: A&B Business, supplies-769.57 ;Aflac, insurance-1,013.42 ;Airports Conference, travel-75.00 ;American Water Works Assoc., dues-315.00 ;AT&T, utilities-153.73 ;Bestway Traffic, supplies-100.00 ;Cain Law

Office, legal fees-345.00 ;Cam Wal Electric, utilities-535.02 ;Capital Trophy, supplies-72.40 ;Cardmember Services, other/supplies-603.20 ;Carlson Services, building maintenance-55.00 ;CenterPoint, books-46.74 ;Central Diesel, repairs-66.78 ;Century Link, utilities-1,239.70 ;Chamber of Commerce, prof services/refund-9,321.71 ;Charles Kaiser, travel-500.25 ;Ciavarella Design, prof services-1,500.00 ;Clerk of Courts, garnishment-1,140.00 ;Core Fitness, gym memberships-159.30 ;Crawford Trucks & Equipment, repairs-2,975.40 ;Credit Collections Bureau, garnishment-286.24 ;Cummins Central Power, building maint-191.20 ;Dakota Fluid Power, repairs-1,129.48 ;Deputy Finance Officer, postage-53.73 ;Dish TV, utilities-25.02 ;Eisemann Building Products, supplies-36.48 ;Fleet Services, gasoline-1,554.72 ;Gary Dietterle, refund-245.63 ;Gas N Goodies, gasoline-287.72 ;Gienger Sales, supplies-38.00 ;Grace Madison, training-90.00 ;Grand Central, repair/tires-959.48 ;Great Northern Environmental, supplies-211.69 ;Great Western Bank, payroll taxes-28,295.93 ;GTC Auto Parts, maintenance-361.97 ;Hawkins, chemical-288.00 ;Heartland Waste, prof services-18,045.75 ;Homestead Building Supplies, UV building-362.88 ;Ingram, books-244.14 ;Intoximeters, supplies-850.25 ;J&M One Stop, prof services-95.00 ;Klein Museum, other services-6,000.00 ;KLJ, runway project-12,925.33 ;KOLY, publishing-150.00 ;Kyle Jensen, refund-558.24 ;Language Line Services, prof services-90.00 ;Lucky's, diesel-201.46 ;Marco, Inc., copier-240.79 ;McLeod's Printing, supplies-431.14 ;MDU, utilities-21,750.34 ;Merkel's Foods, supplies-45.56 ;Midco, utilities-105.00 ;Mobr Tribune, supplies-197.03 ;Mobridge Chamber of Commerce, travel-300.00 ;Mobridge Fire Dept, fires/meetings-1,105.00 ;Mobridge Hardware, supplies-1,089.35 ;Mobridge Manufacturing, repairs-250.00 ;Mobridge Tribune, publishing-934.52 ;Mountain Plains Library Assoc., dues-55.00 ;N&W Auto, prof services-93.00 ;Naumann Contracting, repairs-153.06 ;Oahe Vet, prof services-215.00 ;Office Depot, supplies-233.19 ;Office of Child Support, garnishment-276.92 ;Overdrive, computer-1,500.00 ;Plunketts, prof services-119.32 ;Premier Equipment, supplies-277.70 ;Ron's Repair, vehicle maintenance-476.20 ;Runnings, supplies/K9-1,148.79 ;Sanitation Products, supplies-364.76 ;SD Airport Management Assoc, dues-25.00 ;SD Assn of Code Enforcement, dues-40.00 ;SD City Management, other-150.00 ;SD DENR, prof services-60.00 ;SD Dept of Health, prof services-75.00 ;SD Dept of Revenue, water samples-328.00 ;SD Dept of Transportation, SIB loan payment-25,000.00 ;SD Federal Property, supplies-420.00 ;SD Govt Finance Officer Assoc., dues-40.00 ;SD Library Assoc., travel-97.50 ;SD Municipal League, other-2,536.03 ;SD One Call, prof services-10.50 ;SD Retirement, retirement-15,714.63 ;SD State Historical Society, other-40.00 ;SD Treasurer, sales tax-1,610.76 ;SD Unemployment Insurance, unemploy-183.86 ;SDRS Supplemental Retirement, retirement-150.00 ;Slater Oil, diesel/gasoline/LP gas-37,908.27 ;Sunmaster Auto Glass, vehicle maintenance-390.00 ;Tecta America, roof repair-8,279.00 ;Thomas O'Connell, travel-191.10 ;Tri State Water, supplies-25.55 ;Tyler Hearnon, prof services-3,950.00 ;Tyler Wolff, refund-312.61 ;Unum Life Ins., insurance-168.90 ;US Post Office, postage-66.45 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-869.16 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-485.05 ;Vessco, repairs-593.86 ;Water Resources, building maintenance-1,509.44 ;Wekota Crow Ghost, refund-73.47 ;Wellmark BC/BS, health insurance-20,477.46 ;West River Telecommunications, utilities-3,504.19 ;Western Equipment Finance, mowing-1,004.09 ;Zuercher, computer maintenance-5,550.00.

Salaries: Administration-8,982.65; City Administrator-4,458.70; Govt Buildings – 63.00; Police Department-63,070.68; Fire Department – 500.00; Street Department-10,272.62; Regulation & Inspection – 2,289.60; Park –3,486.44; Library-6,171.90; Auditorium – 353.34; 24/7-603.96; Water Department-13,436.25; and Sewer Department-9,858.00.

There being no further business to come before the council, the meeting adjourned at 6:16 PM on a motion by Cox, second by Laundreaux and carried.

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Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

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Jamie Dietterle, Mayor