

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 10, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, January 10, 2018 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Laundreaux, Quaschnick, O'Connell, Yellow Boy and Carlson. Cox was absent.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Laundreaux.

MINUTES:

Moved by Yellow Boy, second by O'Connell and carried, to approve the minutes from the December 13, 2017 regular meeting. Moved by Yellow Boy, second by Carlson and carried, to approve the minutes from the December 27, 2017 special meeting. Moved by Quaschnick, second by O'Connell and carried, to approve the corrected minutes of the July 12, 2017 regular meeting.

DEPT HEAD REPORTS:

Zoning – Cindy Rische

BUILDING PERMITS – The following building permits were approved and issued by the Zoning Officer for the month of December: Ross Keegan – 518 9th St W- remodeling and remove a wall inside house and Midco Communications-T mobile adding new antenna and equipment to existing tower. Rische also gave a 2017 building permit report and nuisance report.

2nd READING ORDINANCE NO. 961, RE-ZONE – Moved by Yellow Boy, second by O'Connell and carried, to approve the 2nd reading of Ordinance No. 961, an ordinance to amend the zoning ordinance of the City of Mobridge and re-zone certain real estate.

ORDINANCE NO. 961

**AN ORDINANCE ENTITLED: AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF
THE CITY OF MOBRIDGE AND RE-ZONE CERTAIN REAL ESTATE**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That the Zoning District Map of the City of Mobridge is hereby amended to provide that the Zoning classification of following described real estate is hereafter designated as General Commercial:

South 180.04 feet of the East 305.38 feet of Lot 2 of Dollar General Addition to the City of Mobridge, South Dakota according to the plat thereof recorded July 14, 2016 by Document 16-511.

Water/Wastewater

STEP INCREASE – Moved by Quaschnick, second by O'Connell and carried, to approve a step increase for Charles Kaiser increasing his hourly wage from \$14.74 to \$15.06 effective December 25, 2017. Kaiser has completed his six month probation period.

Fire Department

2018 FIRE DEPT OFFICERS – The Mayor reported to the Council that the department has turned in all but 6 forms as requested and financials. Moved by Yellow Boy, second by Quaschnick and failed due to lack of majority (2-3), to approve the following officers for 2018: Fire Chief Zach Milliken, Asst. Chief Doug Delaroi, Secretary/Treasurer James Bieber and Safety Officer Mitch Voller. Carlson, O'Connell and

Laundreaux voted no. After much discussion, moved by Quaschnick, second by Yellow Boy and carried (4-1), to reconsider the previous motion. Carlson voted no. Moved by O'Connell, second by Yellow Boy and carried (4-1), to approve the following officers for 2018: Fire Chief Zach Milliken, Asst. Chief Doug Delaroi, Secretary/Treasurer James Bieber and Safety Officer Mitch Voller with the stipulation that they follow all requirements set by City Ordinances and comply with requests from Council and Administration. Carlson voted no.

FIRE DEPT MEMBERS: Moved by Yellow Boy, second by Quaschnick and carried, to approve the following fire dept members: Zach Milliken, Doug Delaroi, James Bieber, Mitch Voller, Jason Voegele, Justin Wiest, Gordon Hintz, Kelly Silbernagel, Ed Ries, Scott Mertz, Kris Mossett, Steve Schneider, Brent Wiederholt, Hayden Neigel, Craig Schaeftbauer and Ryan Ries.

OLD BUSINESS:

2ND READING ORD NO 963, BUDGET REQUESTS AND ANNUAL REPORTS – Moved by Carlson, second by Quaschnick and carried, to approve the 1st reading of Ordinance No. 963, an ordinance of the City of Mobridge, South Dakota adopting Ordinance Section 1-5-1 (a) of the revised ordinances of the City of Mobridge, South Dakota – budget requests and annual reports by non-profit organizations.

ORDINANCE NO. 963

AN ORDINANCE OF THE CITY OF MOBRIDGE, SOUTH DAKOTA ADOPTING ORDINANCE SECTION 1-5-1 (a) OF THE REVISED ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA – BUDGET REQUESTS AND ANNUAL REPORTS BY NON-PROFIT ORGANIZATIONS

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Section 1-5-1 (a) of Chapter 1 of the Revised Ordinances of the City of Mobridge, South Dakota is hereby adopted to read as follows:

1-5-1 (a) BUDGET REQUESTS AND ANNUAL REPORTS BY NON-PROFIT ORGANIZATIONS

Prior to September 1 each year, all non-profit organizations who desire funding from the City during the following fiscal year shall provide to the City Finance Officer the following:

1. A budget request in a form as approved by the Finance Officer, and
2. An annual report on form 990, or in the alternative a copy of the organization's checking, savings, investment statements and a listing of the organizations assets for the preceding 12 months and any additional financial documents requested by the Finance Officer as is necessary for the Finance Officer to be able to determine the receipts, expenditures and assets of the non-profit organization.

Upon receipt of the same and at the City's annual budget meetings, the City Finance Officer shall provide the City Council with the non-profit organization's budget request plus either the annual report of the organization or a summary of the financial status of the organization.

No non-profit Organization shall receive operating funds from the City during the following fiscal year unless it shall have first complied with the forgoing.

NEW BUSINESS:

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Carlson, second by O'Connell, and carried, to designate Dacotah Bank, Great Western Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2018.

DESIGNATE OFFICIAL NEWSPAPER - Moved by Yellow Boy, second by Quaschnick, and carried, to designate the Mobridge Tribune as the official newspaper for 2018.

ELECTRONIC/EARLY PAYMENTS - Moved by O’Connell, second by Quaschnick, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Cardmember Services, Century Link, Clerk of Courts, Credit Collections Bureau, Deposit Refunds for Scherr Howe, Dish TV, First National Bank, Great Western Bank, Marco, Midco, SD Retirement System, SDRS Supplemental Retirement, SD State Treasurer, SD Unemployment Insurance Division, USDA Rural Development, Unum Life Insurance, Venture Communications, Verizon Wireless, US Bank and Wellmark Blue Cross Blue Shield.

ELECTION DATE AND COMBINE ELECTION - Moved by Yellow Boy, second by Quaschnick and carried, to set the annual municipal election date as April 10, 2018 and to combine the April 10, 2018 municipal election with Mobridge-Pollock School District school election.

RESOLUTION 18-01, WAGES - Moved by Carlson, second by Quaschnick, and carried, to approve Resolution 18-01, the 2018 wages reflecting a 3% cost of living adjustment.

RESOLUTION 18-01 WITH 3% COLA

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Mobridge Ordinance 1-1-2); and WHEREAS, the compensation must be set for each employee (Mobridge Ordinance 1-1-1[25]); NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for January 8, 2018;

Name	Position	Hourly	Annually
Dietterle, Jamie	Mayor		\$9,000.00
Laundreaux, Jeffrey	Councilperson		\$6,000.00
Cox, Gene	Councilperson		\$6,000.00
Quaschnick, Jackie	Councilperson		\$6,000.00
Carlson, Randy	Councilperson		\$6,000.00
O’Connell, Thomas	Councilperson		\$6,000.00
Yellow Boy, Tony	Councilperson		\$6,000.00
Open	Fire Chief		\$4,500.00
Open	Assistant Fire Chief		\$600.00
Open	Fire Dept Sec-Treas		\$900.00
Open	Fire Safety Officer		\$600.00
Goldsmith, Christine	City Administrator		\$57,963.00
Beck, Heather	Finance Officer	\$27.00	
Hintz, Anna	Deputy Finance Officer	\$15.66	
Rische, Cindy	Nuisance/Zoning Officer	\$14.31	
Blankartz, Donald	Waste Water Plant Manager	\$20.57	
Kaiser, Charles Bo	Water Dept	\$15.51	
Keller, Chris	Water Dept	\$17.38	
Naasz, Boyd	Water Plant Manager	\$21.95	
Pollock, William	Water Plant Operator	\$18.29	
Schilling, Dean	Part Time Waste Water Plant Operator	\$35.00	
Schmaltz, Kurt	Water & Waste Water Superintendent		\$54,848.00
Bohle, Allen T.	Investigator	\$26.12	
Bratland, Nick	Police Officer	\$20.38	
Chappell, Linda	Dispatcher	\$18.15	
Ducheneaux, Tonia	Dispatcher	\$17.97	

Fischer, Tammie Rae	Dispatcher	\$19.78	
Ford, Elizabeth	Dispatcher	\$14.28	
Getz, Carrie	Dispatcher	\$19.27	
Johnson, Brooks	911 Coordinator	\$21.59	
Kienholz, Kyle	Police Officer	\$20.38	
Longbrake, Kimberly	Dispatcher	\$16.34	
Lutz, Candice	Dispatcher	\$18.75	
Madison, Shawn	Police Chief		\$62,196.00
Maier, Laura	Dispatcher	\$19.78	
Norder, Ashton	Police Officer	\$21.17	
Strickland, Thomas	Captain		\$52,317.00
Godkin, Carol**	24/7 Administrator	\$14.38	
Romans, Teresa**	24/7 Administrator	\$14.38	
DeLaroi, Doug	Part-time Police Officer	\$20.97	
Farmen, Lesley	Fill In Police Officer	\$20.97	
Baumann, Dwight	Street Superintendent	\$22.74	
Enderson, Ryan	Asst Street Superintendent	\$19.47	
Reichert, Matthew	Street Maintenance	\$17.78	
Ford, Ted	Properties Manager	\$16.38	
Dockter, Andrew	Part-time Properties	\$11.39	
Zahn, Jordan	Part-time Properties	\$10.50	
Baumann, Jordan	Part-time Properties	\$9.06	
Berg, Vickie	Part-time Librarian	\$10.76	
Bieber, Karla	Library Director	\$18.89	
Wilson, Staci	Assistant Librarian	\$11.69	
Fuhrer, Mark	Library Custodian	\$12.19	
Chandler, Linda	Part-time Librarian	\$11.37	
Rabenburg, Judy	Part-time Librarian	\$11.37	
Shaddock, Julie	Part-time Librarian	\$12.54	
Sjomeling, Alexis	Student Librarian	\$9.06	

Dated this 10th day of January 2018.

RESOLUTION 18-02, GARBAGE RATES – Moved by Yellow Boy, second by O’Connell and carried, to approve Resolution 18-02, garbage rates increasing the garbage rate due to the new contract.

RESOLUTION NO. 18-02

WHEREAS, pursuant to the City of Mobridge Ordinance 5-4A-2 paragraph A, the City is to set garbage collection rates for the residents of the City.

NOW THEREFORE, effective March 1, 2018, the garbage collection rate established for each residence, including each housing unit, to be billed on the resident’s or housing units utility bill shall be in the monthly sum of \$16.75.

For the purposes of this Resolution, a housing unit shall include all single and multiple family dwellings and each apartment located in an apartment building shall be considered a separate housing unit and all mobile homes located in a mobile home park shall be considered separate housing units.

CEMETERY DEED – Moved by Quaschnick, second by Carlson and carried, to approve the following cemetery deed: the City of Mobridge transferring Grave 2, Lot 15, Block P in Greenwood Cemetery to David Harrison.

CHANGE ORDER FOR STREET IMPROVEMENT PROJECT – Yellow Boy questioned the need for change orders and the work being done prior to approval. Moved by Carlson, second by O’Connell and carried, to approve Change Order No. 4F for the Street Improvement increasing the project cost by \$28,585.15 to adjust quantities and remove trees and concrete sign pillar.

AIRPORT AGREEMENT WITH KLJ – Moved by Carlson, second by O’Connell and carried, to approve an amendment with the City’s current agreement for Lang plat and site survey sketch for the land acquisition project in the amount of \$2,387.83.

ADVERTISING FOR BIDS – Moved by Quaschnick, second by O’Connell and carried, to approve advertising for bids for the Scherr Howe bathroom project.

AIRPORT SUPERVISION COMMITTEE – Moved by Yellow Boy, second by Carlson and carried, to approve the following members to the airport supervision committee per Ordinance No. 9-10-1: Gene Cox, Tyler Hearnen, Benj Stoick and Dave Magnuson.

REVISED PAY REQUEST FOR WW CLARIFER PROJECT – Dennis Rebelein from Banner Engineering was on the phone to explain to the Council a calculation error that they made on pay request no. 11. The original pay request was for \$175,892.50 over what was actually due. Moved by Yellow Boy, second by Carlson and carried, to approve the revised pay request no. 11R in the amount of \$98,366.84. AB Contracting, LLC will issue the City a refund check for the overpaid amount.

DISCUSSION AND INFORMATION ITEMS:

FINANCIAL REPORT – Beck presented a financial report to the Council.

TRAVEL:

Moved by Yellow Boy, second by Carlson and carried, to approve Charles Kaiser to Spearfish January 23-25, 2018 for Water Distribution Class I testing.

PAYMENT OF BILLS:

Moved by Laundreaux, second by Carlson and carried, to approve the following bills for payment: A&B Business, furniture/supplies-482.20 ;Aflac, insurance-1,013.42 ;AT&T, utilities-151.41 ;Avera Occupational Medicine, prof services-78.00 ;Bestway Traffic, prof services/supplies-594.80 ;Blue Star Supply, supplies-89.96 ;Butler Machinery, equipment maintenance-840.72 ;Cain Law Office, legal fees-1,155.00 ;Cam Wal Electric, utilities-529.95 ;Cardmember Services, computer software/other/supplies-1,472.90 ;CenterPoint, books-46.74 ;Century Link, utilities-1,240.45 ;Chamber of Commerce, prof services-10,281.52 ;Ciavarella Designs, prof services-3,000.00 ;Clerk of Courts, garnishment-600.00 ;Core Fitness, gym memberships-212.40 ;Credit Collections Bureau, garnishment-286.24 ;Cummins Central Power, repairs-384.70 ;Cummins Central Power, repairs-649.40 ;Dakota Radio Group, deposit refund-680.50 ;Dakota Silk Screen, uniform-938.27 ;Dakota Supply Group, repairs-412.72 ;Deputy Finance Officer, postage/supplies-87.45 ;Dish TV, utilities-25.02 ;Don Tisdall, refund-125.00 ;Dougherty & Co., prof services-300.00 ;Econo Signs, supplies-217.44 ;Eisemann Building Products, gazebo repairs-3,868.20 ;Environmental Resource Assoc., chemicals-333.51 ;Environmental Toxicity Control, water samples-577.29 ;Faehnrich Construction, Sunset Ave-1,548.00 ;Fisher Scientific, chemicals-552.13 ;Fleet Services, gasoline-1,383.57 ;Galls, equipment-244.99 ;Gas N Goodies, diesel/gasoline-214.20 ;Gene’s Auto Service, vehicle maintenance-118.00 ;Geneva Wollman, training-90.00 ;Gienger Sales, supplies-217.00 ;Graham Tire, tires-605.60 ;Great Western Bank, payroll taxes-28,241.31 ;Gregg’s Drilling, prof services-5,518.37 ;GTC Auto Parts, supplies-251.43 ;Hach Company, chemicals-104.33 ;Hannah Stroeder, training-100.00 ;Hartford Boiler, prof services-45.00 ;Hawkins, chemical-288.00 ;Heartland Waste, prof services-17,977.50 ;Hettinger Mobridge Candy, supplies-99.52 ;High Point Networks, computer software-330.00 ;Hoff Homes, refund-31.19 ;Homestead Building Supplies, UV building-5,119.15 ;Hydro Klean, equipment-1,109.50 ;Ingram, books-159.89 ;Jensen Rentals, refund-31.19 ;Jensen Rock & Sand, prof services-1,022.50 ;K&K Auto,

repairs-122.00 ;Keshia Milliken, training-232.50 ;Key Insurance, insurance-90,343.00 ;KLJ, prof services-street project-19,849.82 ;Language Line Services, prof services-90.00 ;Lee & Jundt, vehicle maintenance-608.20 ;Library Director, supplies/other-34.28 ;Linda Barg, refund-28.47 ;Marco, Inc., copier-324.10 ;Mary Aberle, training-90.00 ;MDU, utilities-20,278.02 ;Merkels Foods, supplies-95.92 ;Michael Todd, equipment maintenance-237.40 ;Mid American Research, supplies-309.14 ;Midco, utilities-210.00 ;Millbank Winwater, frame & grate/repair-5,781.24 ;Minnesota Valley Testing, water samples-120.00 ;Mobr Pollock School, buildings-200.00 ;Mobr Regional Hospital, prof services-42.00 ;Mobridge Gas Co., supplies/LP gas-139.50 ;Mobridge Hardware, supplies-221.44 ;Mobridge Tribune, publishing-479.71 ;Naomi Stroeder, training-90.00 ;Napa Auto Parts, tires-275.47 ;NECOG, prof services-1,584.93 ;North Central Steel, building repairs-177.96 ;Oahe Vet, prof services-220.00 ;Office Depot, supplies-1,320.26 ;Office of Attorney General, participation fees-152.00 ;Payless Foods, supplies-80.55 ;Premier Equipment, mower-16,090.00 ;Quenzer Electric, street light repairs-658.96 ;RDO Equipment, forks-4,200.00 ;Redwood Toxicology, supplies-325.00 ;Rees Communications, pagers/radios-7,654.50 ;Runnings, supplies-1,699.91 ;Samantha While, training-90.00 ;Schmeichels Repair, vehicle maintenance-31.38 ;SD Attorney General scam fees-690.00 ;SD DENR, prof services-3,560.00 ;SD Dept of Public Safety, prof services-120.00 ;SD Dept of Revenue, water samples-749.00 ;SD Retirement, retirement-13,703.72 ;SD Treasurer, sales tax-1,546.50 ;SDML Work Comp, workers comp-35,060.00 ;SDRS Supplemental Retirement, retirement-75.00 ;SDWWA, dues-60.00 ;Servall, supplies-28.32 ;Slater Oil, diesel/gasoline/propane-10,285.04 ;Success Surveying, prof services-812.50 ;Tri State Water, supplies-17.70 ;Tyler Hearnon, prof services-3,950.00 ;Unum Life Ins., insurance-337.80 ;US Bank, loan payment-50,618.41 ;US Post Office, postage-79.08 ;USA Blue Book, supplies-1,325.09 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Motors, vehicle maintenance-97.70 ;Valley Telecomm., utilities-896.16 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-484.37 ;Wellmark BC/BS, health insurance-21,175.63 ;West River Telecommunications, utilities-3,522.82 ;Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-8804.72; City Administrator-4328.84; Govt Buildings – 147.00; Police Department-56969.22; Fire Department – 500.00; Street Department-9993.86; Regulation & Inspection – 2224.00; Park –3481.62; Library-6210.79; Auditorium – 308; 24/7-835.20; Water Department-12999.03; and Sewer Department-9281.16.

There being no further business to come before the council, the meeting adjourned at 6:21 PM on a motion by O’Connell, second by Carlson and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Jamie Dietterle, Mayor